

Edens is committed to providing a healthy work environment that successfully supports the business objectives of our tenants.

In preparation for your employees re-entering the workplace, we have prepared the following overview to better understand measures being taken at Edens. We look forward to working with you in the coming days and weeks to ensure a smooth reopening process for your employees.

## Filtration Related

*What measures has the building implemented to provide cleaner air?*

- Upgraded filters**  
Upgraded existing filters to MERV-13 to block 98% of pollutants from the air and capture pollen, fine dust, bacteria, viruses and more.
- Increase Air Flow**  
Maximize outside air coming into the building and exhaust leaving the building.
- Fan Scheduling**  
Modified building fan schedules to allow for a purge sequence during non-business hours.

## Social Distancing Related

*How is the building encouraging social distancing in common areas?*

- Covid-19 Protocol Signage**  
In addition to social distance protocol signage posted at every lobby entrance, signage is displayed dictating occupancy limits in areas throughout the property and floor markers are located in gathering areas.
- Face Mask**  
Personal Protective Equipment (PPE) is required of all Property Management staff and vendors while in areas where social distancing cannot safely be implemented as well as when entering a tenant's leased premises.

Tenants are required to wear PPE while in the common areas of the building. While we highly encourage it, we do not require tenants to wear PPE in their leased premises and we do not conduct temperature screens or contact tracing of employees of tenants or their guests. In the event a tenant or visitor does not have a mask, the management office is stocked with extra face masks to distribute.

**Restricted Use of Conference Rooms, Training Centers and Tenant Lounge**

The Small & Large Conference Room, Fitness Center and Yoga Room are available for tenant use by reservation only, one user per day. Please contact the Building Management Office at 847-498-2391 to check availability or make a reservation. The Café lounge is open to tenant use, occupancy restricted to current state guidelines. Check posted signs or ask Building Management Office for the most current occupancy numbers.

## Cleaning Related

*What steps is the building taking to ensure clean common areas?*

**Cleaning Methods**

All janitorial team members are trained on proper disinfecting practices and chemicals used to meet the requirements provided by the CDC and WHO.

**High Touchpoint Areas**

The increased cleaning frequency of high-touch surfaces such as handles, bathrooms, touchscreens, door pushes and pulls will be maintained at the higher frequency schedule.

**Trained Staff and Service Partners**

Building staff and service partners have proper PPE and training to be safe while working within building.

**Prepared for Advanced Cleaning**

Cleaning partners are on standby to provide advanced cleaning for any COVID-19 related concerns.

## Communication Related

*Will the building be providing any form of communications to the tenants?*

**Ongoing Building Specific Questions**

Building Management teams are available to meet with tenants on-site and virtually to discuss building readiness and answer questions.

**Flexibility to Situation**

To provide tenants with the best moment-to-moment service, the property management team has positioned itself to be flexible to the day-to-day concerns tenants have. Pivoting and providing clear communications to address the situation.